



## **Metro Marine Modelers – Constitution and by-Laws**

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### 1. Objectives of the Club

Metro Marine Modelers (MMM or the Club) is an incorporated not for profit organization.

The Club is to provide opportunities for people who enjoy model boating to come together as friends and to foster and share all aspects of model building and boating.

To meet the needs of the members the club is organized in three divisions: Static, Scale and Sail. Members can take part in one or all divisions.

### 2. Membership

Individuals, or families, must apply for membership and the Executive will accept or reject the request.

Application for one-event membership shall be at the discretion of the Club member running that event.

An annual membership fee is payable to the Club. The fee is paid initially upon acceptance of a new member's application and thereafter payable in advance on 30 September for the following year.

Members are 18 years or older.

Junior members are under-18 and may be accepted after a signed notice of permission is received from the junior's parent or guardian, who need not be a member of the Club. A junior member is eligible for all club awards but does not have voting rights.

Family membership is available at reduced cost compared with individual membership for all family members. A family is defined, for the purpose of club membership, as one or two partners with their children living as a family unit. There is a limit of six on family membership. Family members older than 18 are members and under-18 are junior members.

One-Event members. Persons not affiliated with a recognized modeling group may purchase a one-event membership in the club. This will entitle the person to receive the benefits accorded to members of the Club during the period of the Event but related only to the running of and the participation in that Event. A person is limited to two "one event" memberships per year.

Life members are long time members who have made significant and on-going contributions to the success of the club. They can take part in all our events, they no longer pay fees, they are able to vote and they can serve on the executive team.

Honorary members are those who have helped the club in many different ways. They can take part in all our events, they do not pay fees, are not able to vote and they cannot serve on the executive team. The honorary member does not participate in the hobby at the time of the appointment, although they may have done so previously and may do so later.

Membership of life and honorary members is at the discretion of the executive team.

### 3. Annual Dues

The dues in force shall be posted on the Club web site <metromarine.org> and details may be obtained by contacting the Treasurer.

The dues may be changed by a majority vote at a regularly scheduled meeting of the club.

A member will be considered suspended if dues have not been paid by 1 January of the year of membership.

A member suspended through non-payment of dues may not take part in any club activity and may not act on behalf of the Club.

A member suspended through non-payment of dues is eligible for re-instatement when all dues outstanding have been paid and the Executive has agreed to their re-instatement.

### 4. Executive

Only members may vote to elect or confirm a person to the Executive.

The Executive will be elected by the members, bi-annually at the Annual meeting and serve a term of two years. Election is by secret ballot or a show of hands if all members present agree.

The Executive comprises the following:

**President.** The President will chair all General and Executive meetings and hear reports from Club committees. The President or his delegate is ex-officio on all club committees.

**Treasurer.** The Treasurer is responsible for all Club income and expenditures and will give an accounting of these funds at all general and executive meetings. The Treasurer is also responsible for maintaining the club membership list.

**Past President.** The Past president is not elected. The Past President participates within the Executive to provide guidance, principally to the President, as deemed necessary. The Past President will be the chair of the nominating committee for the next election and will normally conduct the election proceedings.

**Captains for the Static, Scale and Sail Divisions.** These officers co-ordinate events during the year for their respective areas of specialization, arrange and promote inter-club activity and arrange events for scheduled Club regattas.

[Note: The election of Division Captains will be by vote of all club members but division members are expected to recommend one or more candidates for the position].

The Executive has the option to include the following additional officers:

**Vice President** who will assist the President and act in the President's absence.

**Secretary** who will deal with the correspondence of the Club. The minutes of the monthly meetings will be presented for approval to the members at the next scheduled monthly meeting.

Should a vacancy in the Executive occur, the remaining members of the Executive may appoint a person to fill the role to effectively manage the affairs of the Club. This appointment by the Executive acting alone must be confirmed or changed by the membership at an election within a year of the vacancy. In the interim the person so elected by the Executive has the full authority and responsibility of the position.

Unless otherwise approved at a general meeting of the members, Executive positions are limited to two terms (four years) in any one position and may serve individually a maximum of four terms (eight years) on the Executive. The Past President may not hold an executive position for at least one term after serving as Past President.

## 5. Conduct and Discipline

Any member failing to meet the club's high standard of conduct may be suspended by a meeting of the Executive for a period of time determined by the Executive. The Executive has the power to make that suspension permanent if they judge the offence to be particularly serious. Members suspended under these conditions will not receive a rebate of dues.

Meetings and all other Club functions and events will be conducted in an orderly and respectful manner. Comments will, at all times, be addressed to the Chair.

During any Club event that involves boats on the water the Division Captains will appoint a designated individual responsible for running that event. It is incumbent on all those participating to support this individual and adhere to and respect their decisions.

Only legal equipment is to be used and all safety precautions must be taken. All health and safety codes must be adhered to.

Should a member of the Executive fail to perform their duties, as reasonably judged by any member, then a meeting of the Executive must be called to specifically review the situation and come to a decision as to the action to be taken. A minimum of three Executive members, who are not themselves charged with any dereliction, are required to be present at that meeting in order to determine the action to be taken. The action determined at the meeting will be limited to:

- Suspend the executive from their position and appoint an interim replacement.
- Support the Executive. This may require certain remedial actions to be taken and a process to determine that the remedial actions are effective.

In cases of "failure to perform" the action being taken to resolve the situation must be reported at the membership at the next general meeting. The membership present at that meeting will then have the opportunity to support the action being taken or require an alternative approach.

## 6. Meetings and Committees

Club meetings are to be held twice a year at the opening of the season and the closing of the season at a place and time designated by the Executive. Meetings will be held in a formal manner, followed by general discussion and other such matters of general interest to club members. Refreshments may be provided.

The Annual Meeting for the club is the meeting at the opening of the season. The year-end financial statement will be made available and details of expected revenue and expenditures in the coming year provided.

If it is an election year, the last item of business will be the election of officers. The Past President will serve as chairman for the election. The new officers will take over at the conclusion of the meeting.

All committees will report to the Executive. Committees will be organized, as required, by the Executive or from a motion from the membership requesting a committee.

Division meetings may be held at the wish of the groups and such meetings are to be published generally and open to all club members.

## 7. Finances and Expenditures

All expenditures must be authorized by the membership.

A motion may be made at the annual meeting to authorize normal and expected expenses for the following year against an agreed budget and if that motion is passed then individual authorization of monies spent within that budget need not be separately authorized by the membership.

The Executive shall be responsible for the presentation of the Club's financial results for the preceding year. The Executive shall have the Club's financial records and annual statement audited by a Committee formed by members familiar with accounting matters or by an outside person or persons. The financial statement will be available at the annual meeting.

The Executive will designate who of the Executive are the signing officers at the Bank on behalf of the Club.

## 8. Club Affiliation

A portion of the yearly dues may go to affiliated bodies such as, but not limited exclusively to, the GLMBA, AMYA or IMPBA.

## 9. Amendments to the Constitution

Amendments may be made to this Constitution at a meeting of the members after due notification has been sent to the member's address held on record by the Treasurer. Details of the proposed amendment shall be included in that notification and the notification shall allow not less than 14 days clear between the time that notification might reasonably expected to be received and the date of the meeting.

Amendments will be made by a simple majority vote of approval by members present at that meeting and all approved amendments will be published into the Constitution.

Last update: 28 October 2021  
Original: 24 February 2005

Metro Marine Modelers  
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Business number: 001406194

Proposed by MMM Executive:

Julian Kenney  
President

David Nelson  
Static Captain

Frank Kaufman  
Treasurer

Hugh Lee  
Scale Captain

David Tweedale  
Sail Captain

To be approved or amended by membership at MMM's 2022 Annual General Meeting